## HIRING NOW MANAGEMENT TRAINEE CALIBRATION SERVICE

## RESPONSIBILITIES

- Perform calibrations and adjustments in accordance with approved standard procedures at customer locations
- Assist in writing and updating procedures and other related quality documentation to ensure efficiency, standardization, and accuracy.
- Prepare required documentation for the recording and notification of events or changes related to equipment such as calibration certificates, deviations, out of tolerances and installation reports.
- Perform other laboratory support functions as required in an efficient and orderly manner.
- Installation, inspection, calibration, repair and maintenance of industrial weighing and measuring equipment.

## SKILS

- Degree in Bsc Physical Science or NVQ level 5 Qualification.
- Good verbal and written communication skills, along with math, and measuring skills
- Operation of Microsoft Word, Outlook and Excel.
- · Ability to work independently.
- Ability to define problems, collect data, establish facts, and draw valid conclusions.
- Capable of lifting (20Kgs) unassisted.
- Should Process Valid Driving Licence

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