

Redline Automotive is a reputed modern workshop involved in automotive services & repairs. We require a pleasant & energetic team player for the position of Data Entry Operator Job Opportunity in Malabe.

WE' RE RECRUITING

Job Description:

We are looking for a skilled and efficient Data Entry Operator to join our team in Malabe. The ideal candidate will have a strong attention to detail and be proficient in Microsoft Office Suite, especially Excel.

Qualifications:

- Passed GCE A/L in commerce stream or mathematics.
- Passed ICT as a subject in GCE A/L is preferred.
- Good command of English with accurate spelling.

Working Hours:

Monday to Saturday, 8:00 AM to 5:00 PM

Location: Malabe

If you are confidant of meeting requirements indicated here, kindly forward your complete resume giving full details of qualifications and experience along with two non - related referees.

APPLY NOW



SEND IN YOUR CV TO
E: info@redlineauto.lk
No. 811/A, New Kandy Road Malabe, Sri lanka