



WE ARE HIRING

At Expert Campus we offer a range of post graduate, degree, diplomas and certificate programs in various disciplines. Currently we offer Business Management, IT and Language related Programmes. We provide TVEC and WES approved programmes. Our portfolio will receive expansion in keeping with the requirements of the global market. The route to market will be approached innovatively maximizing on the benefits of the virtual platform as well as the essence of conventional learning.

Receptionist Requirements:

- Young and energetic female below 25 years of age with G.C.E A/L Qualifications
- At Least 1 year hands on experience in the relevant field
- Good command in written and oral English/ Sinhala
- Computer literacy is a must
- Excellent in telephone etiquettes & public relation skills.
- Customer service attitude.

Digital Marketing Executive Requirements:

- BSc/BA in marketing or relevant field
- Minimum 1 year experience as a Digital Marketing Executive or similar role
- Experience with B2C social media, Google Adwords and email campaigns and SEO/SEM
- Excellent understanding of digital marketing concepts and best practices.
- Skills and experience in creative content writing
- Excellent communication and interpersonal skills
- Perfect knowledge of web analytics tools

All Employees

*Should be able to work during weekends

*Should have strong time management and organizational abilities.

With competitive salaries & great benefits, this is an opportunity that you won't want to miss. **Be a part of something special – Join Us Today!**
Send Your Complete CV To info@expertcampus.lk