

# MANAGEMENT TRAINEE

A well established Australian based company is looking for a management trainee to help them develop and implement their growth strategies. This position is best suited for candidates who want to gain valuable experience in a managerial role with advancement potential.



## Are you...

- ✓ Completing all assigned tasks and assisting with day-to-day operations.
- ✓ Participating in meetings, workshops, and other learning opportunities.
- ✓ Gaining knowledge of company policies, protocols, and processes.
- ✓ Taking detailed notes and liaising with Managers, Supervisors, and other senior staff
- ✓ Fulfilling any requirements and meeting goals set out at the start of the trainee-ship.
- ✓ Following all company regulations, and health and safety codes.
- ✓ Preparing reports and updating records.
- ✓ Ability to work with Australian working hours.

## Qualifications & experience

- ✓ Bachelor's degree(1st class or 2nd upper) in Management, Marketing, HR, or similar.
- ✓ More than 3 years working experience in management role or similar.
- ✓ Excellent written, verbal, and interpersonal skills.
- ✓ Proficiency in MS Office.
- ✓ Superb attention to detail.
- ✓ Strong leadership skills.
- ✓ A positive attitude and willingness to learn.

Interested applicants should send their CV and cover letter to [careers@sprintyglobal.com.au](mailto:careers@sprintyglobal.com.au) by within 14 Days.

Visit Our Website  
[www.sprintyglobal.com](http://www.sprintyglobal.com)

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