



CEYLON SHIPPING CORPORATION LTD
(Ministry of Ports & Shipping)
VACANCIES

Applications are invited to recruit suitable candidates possessing the relevant qualifications and experience for the following posts.

1) Post of Assistant Manager - JM 1-2, Grade (II) – (01 Vacancy)

➤ **Educational Qualifications**

External Candidates :-

A Bachelor's Degree in the field of Management or Commerce from a University recognized by the University Grants Commission

Or

Having passed 03 subjects of qualifying examination of the Chartered Institute of Shipbrokers (UK)

Internal Candidates:-

Qualifications relevant as the External Candidate above

Or

Five (05) years satisfactory service in Associate Officer (MA-3)

Or

Five (05) years satisfactory service in a Management Assistant category MA 1-2, Grade (II)

➤ **Salary Scale :-**

JM 1-2 – 2016 Rs. (43,355 – 10 x 755 - 18 x 1,135 - 71,335) as per the revised salary, the selected candidates will be placed in the initial point of JM 1-2 Category, Grade (II) is Rs. 43,355/- as of 01/01/2020.

In addition to the above salary, Government approved allowances for State Owned Enterprises will be paid.

2) Post of Associate Officer - MA 3, Grade (III) - (06 Vacancies)

➤ **Educational Qualifications:**

External Candidates: A Bachelor's Degree in Business Management/Science/Commerce /Marketing/Marine Engineering relevant to the post from a University recognized by the University Grants Commission

➤ **Salary scale**

MA 3 - 2016 Rs.(32,200 -10 x 445 -11 x 660 -10 x 730 -5 x750 - 54,960). As per the revised salary the selected candidate will be placed in the initial point of MA (3) Category, Grade (III) Rs.32,200/- as of 01/01/2020.

In addition to the above salary, Government approved allowances for State Owned Enterprises will be paid.

3) Post of Management Assistant - MA 1-2, Grade (III) - (03 Vacancies)

➤ **External Candidates**

Educational Qualifications

a) Having passed the G.C.E. (O/L) examination in six subjects in one sitting with four credit passes including

- I. Sinhala / Tamil
- II. Maths

And

b) Having passed the G.C.E. (A/L) examination in three subjects (other than the General Paper).

➤ **Internal Candidates**

Employees of the categories of Primary Level – Skilled/Unskilled who possess the following qualifications are eligible to apply.

Educational Qualifications

Having passed the G.C.E. (O/L) examination in six subjects in one sitting with four credit passes including

- I. Sinhala / Tamil
- II. Maths

➤ **Experience**

Having completed a minimum of five (05) years satisfactory service in CSC in a permanent post under the above employee category.

Note:- Any period of service prior to been appointed to a permanent post or any period of service to be completed under training as a prerequisite for appointment on permanent basis to any post should not be counted within the five years of service required for qualification as stated above. Any period of service on casual / temporary basis too should not be counted for this purpose.

Other Qualifications (General) for both Internal & External Candidates

- Ability to work in English Language
- Competence in Computer Literacy

➤ **Salary scale** MA 1-2 – 2016: Rs. (27,910 – 10 x 300 – 7 x 350 - 12 x 600 – 12 x 710 49,080). As per the revised salary the selected candidate will be placed in the initial point of MA 1-2 Category, Grade (III) Rs.27,910 as of 01/01/2020.

In addition to the above salary, Government approved allowances for State Owned Enterprises will be paid.

4) Post of Information Technology Assistant - MA 2-1, Grade (III) - (01 Vacancy)

➤ **Educational Qualifications :**

External Candidates:

Vocational: Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5, issued by a Technical/ Vocational Training Institute accepted by the Tertiary and Vocational Education Commission, in the field of Computer Hardware, Computer Network, Electrical & Electronics.

Internal Candidates:

Having obtained the qualifications required by the external candidates above.

Or

Having obtained the certificate of proficiency not below than the National Vocational Qualification Level 4 in the field of Computer Hardware, Computer Network, Electrical & Electronics issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission with 03 years working experience in the relevant field.

➤ **Salary scale** MA 2-1 – 2016: Rs. (30,310 – 10 x 300 – 7 x 350 - 4 x 495 – 20 x 660 – 50,940). As per the revised salary the selected candidate will be placed in

the initial point of MA 2-1 Category, Grade (III) Rs.30,310 as of 01/01/2020.

In addition to the above salary, Government approved allowances for State Owned Enterprises will be paid.

General Conditions

Age Limit : Should be not less than 18 years and not more than 45 years. The upper age limit will not apply to the Internal candidates

Method of Recruitment : Written competitive examination and/ or a structured Interview by a panel appointed by the appointing authority.

Probation Period : 03 Years

Fringe Benefits

1. E.P.F/E.T.F
2. Surgical & Hospitalization Insurance cover for indoor and outdoor treatments
3. Comprehensive Personal and Accident Insurance Cover
4. Encashment of un utilized Medical Leave
5. Annual Bonus/Festival Loan as Applicable
6. Staff Loans and Housing Loans on concessionary terms
7. Subsidized vehicle loan

Every Applicant

- Should be a Sri Lankan Citizen
- Should be physically and mentally fit to discharge the duties of post well and services in any division and any part of the island
- Should have an excellent character

General Instructions

All Applications together with Copies of Educational / Professional certificates certified by the applicant as true copy together with Birth certificate, other relevant certificates and addresses of two non-related referees should be forwarded by registered post to reach the Chairman **Ceylon Shipping Corporation Limited, No: 27, MICH Building, Sir Razik Fareed Mawatha (Bristol Street) Colombo 01 on or before 29th September 2020.**

- Please indicate the post applied on the top left hand corner of the envelope.
- Applications from employees of Public Sector Organizations should be forwarded through the respective Heads of Institutions.
- Late and incomplete applications will not be considered

- Please note that applicants will be evaluated at a Structured Interview by a Panel appointed by the Appointing Authority.

Non-conformity with the above requirements will result in the application being rejected. Canvassing of any form will be a disqualification.

**Chairman
Ceylon Shipping Corporation Ltd.,
No: 27, MICH Building,
Sir Razik Fareed Mawatha (Bristol Street)
Colombo 01.**

16/09/2020