

# Ministry of Plantation

## Tea Small Holdings Development Authority

### Vacancies

Applications are invited from qualified citizens of Sri Lanka for the following vacancies that exist in the Tea Small Holdings Development Authority.

- Post** - **Tea Inspector / Extension Officer**  
Management Assistant (Technological)  
MA 2-3 – III
- Nature of Appointment** - Permanent and entitled to Employees Provident Fund and Employees Trust Fund.
- Qualifications** - (a) **External Applicants**  
Should have obtained an NVQ Proficiency Certificate not below Level Five (NVQ 5) issued by a technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission in Agriculture, Plantation Management or Plantation Extension Management.  
(b) **Internal Applicants**  
Qualification mentioned above in (a) for external applicants will be applicable.
- Salary Scale** - Entitled to a salary scale of Rs. 31,510-445x10-660x11-730x10-750x10 = 58,020/- (per month) from 01.01.2016 as per Management Services Circular No. 02/2016 for this post.  
In addition to the above government approved allowances will be paid.
- Method of Recruitment** - Recruitment will be made based on the results of a competitive examination and a structured interview.
- Method of Examination**  
**Two Question Papers**  
(i) Paper : Duration 01 hour  
Consists of 50 Multiple Choice Questions  
Syllabus: General Knowledge, Intelligence Test, Agricultural Theory, Tea Technology, matters concerning the tea industry  
50 x 2 marks each – 100 marks  
(ii) Paper : Duration 1 ½ hours  
Syllabus: Fundamentals of Agriculture, matters concerning the tea division, tea industry and technology, agriculture extension and communication
- Questions and Marks**  
(i) Questions expecting short answers  
Answers to 6 questions expected  
6 questions x 5 marks - 30 marks  
(ii) Essay type 7 questions  
Answers to 5 of them expected  
5 questions x 14 marks - 70 marks  
Total 100 marks
- At least 40% should be obtained for each question paper and a minimum of 50% from both question papers should be obtained to pass the exam.
- Structured Interview**  
Relevant Additional Qualifications - 30 marks  
Relevant Additional Educational/Professional Qualifications - 30 marks  
Other Talents and Performances - 15 marks  
Skills shown at the Interview - 25 marks  
Total 100 marks
- Selection will be made in the order of merits obtained with a total of 60% of total marks at the written competitive examination and 40% at the interview.
- Age** - Should be not less than 18 years and not more than 45 years. Maximum age limit is not applicable to the internal applicants.
- Other** - Provisions of the Establishment Procedure Code is applicable regarding every recruitment.
- Additional Benefits** - Facilities under In house and outdoor medical care scheme  
Selected Applicant should contribute not less than 10% of the total monthly salary during the period of service with the Tea Small Holdings Development Authority to the Employees Provident Fund or any other Provident Fund of Employees under the Employees Provident Fund Act No. 15 of 1958 and the Authority will contribute not less 15% as membership fee.  
In addition to the above, the Authority will contribute 3% to the Employees Trust Fund.
- Applications** - Applicants should send their applications consisting of all details along with copies of the educational certificates and service experience certificates under registered post to the address given below. Relevant post should be mentioned on the left hand top corner of the envelope containing the application.  
Applications of those already in government / government corporation / Statutory Board should direct their applications through their respective heads with his/her recommendation.
- Closing Date of Applications** - Applications should be submitted to receive the undermentioned on or before 24th September 2020.

**Chairman**

**Tea Small Holdings Development Authority**

**No. 70, Parliament Road**

**Pelawatta, Battaramulla.**