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## **MEDIA EMPOWERMENT FOR A DEMOCRATIC SRI LANKA (MEND) PROGRAM**

### **CALL FOR TRANSLATORS / INTERPRETERS**

**The IREX MEND Program:** The International Research and Exchanges Board (IREX), with support from USAID, is implementing the Media Empowerment for a Democratic Sri Lanka (MEND) program. The goal of MEND is to improve citizen access to balanced and reliable news and information and to support Sri Lanka's efforts to strengthen media freedom and democratic governance.

**Summary :** MEND is creating a pool of translators and interpreters, with a diverse skill set and scopes of experience to work on a selection of assignments. Individuals and Companies can apply.

**Source language : English**

**Target language(s) : Sinhala and Tamil**

#### **Responsibilities**

Based on the assignment, the individual/team will be responsible for:

- Interpretation services covering English, Sinhala and Tamil for events (workshops, launches, meetings)
- Translation services covering English, Sinhala and Tamil for documents (reports, questionnaires, curriculums)
- Arranging their own transport where required
- Producing the agreed-upon deliverables in a timely manner

#### **Qualifications**

- Must be a Sworn translator or Certified translator or interpreter (Ministry of Justice / Any other professional bodies/ etc.)
- Professional experience for at least 5 years as a translator or interpreter
- Degree in Translation or diploma in Translation preferred
- Prior experience working with the media
- Command of the target language at a Native Language level

#### **How to apply**

Interested applicants should send a CV and Cover Letter to Nishali Fernando at [nfernando@irex.org](mailto:nfernando@irex.org). Applicants must include the position in the subject line (i.e. Translator and or Interpreter). The deadline for applications is midnight, September 03, 2020. No telephone calls will be entertained.