

Employment Opportunities

Ministry of Public Service, Provincial Councils and Local Government



Sri Lanka Institute of Local Governance



VACANCIES

Applications are invited from citizens of Sri Lanka for the following posts of the Institute. The applicants should possess the following qualifications & experience:

PROGRAMME OFFICER - 03 POSTS

Qualifications :

- i) Any Bachelor's Degree which is recognized by the U.G.C.

Monthly Salary Scale : MA 4 Management Services Circular No. 02/2016
Rs. 37,970 - 10 x 755 - 15 x 930 - 5 x 1,135 - 65,145

Age : Age should not be less than 22 years and not more than 45 years.

MANAGEMENT ASSISTANT - NON-TECHNOLOGICAL - 01 POST

Qualifications :

External Candidates -

Educational :

- i) Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including
- Sinhala/Tamil
 - English language
 - Mathematics

AND

Having passed three subjects (other than the General Paper) at the G.C.E. (A/L) examination

Internal Candidates -

Educational :

- i) Having obtained the qualifications required by the external candidates above.
- OR
- ii) Employees of the categories of Primary Level - Skilled and Primary Level - Unskilled who possess the following qualifications are eligible to apply.
- Having passed the G.C.E. (O/L) examination in six subjects in not more than two sittings with credit passes for four subjects including:
- Sinhala/Tamil (01st Language)
 - Mathematics

Other : Having completed a minimum of five (05) year satisfactory service in a permanent post under the above employee category.

Monthly Salary Scale : MA 1-1 Management Services Circular No. 02/2016
Rs. 27,910 - 10 x 300 - 7 x 350 - 4 x 495 - 20,660 - 48,540

Age : Age should not be less than 22 years and not more than 45 years. The upper age limit will not apply to internal candidates.

DRIVER - 02 POSTS

Qualifications :

External Candidates -

Educational : Having passed six(06) subjects at G.C.E. (O/L) examination at least with two (02) credit passes in maximum of two sittings

AND

Vocational :- Having obtained the licence to drive heavy vehicles, issued by the Commissioner General, Department of Motor Traffic and a minimum of three(03) years experience in driving after obtaining the driving licence.

Internal :- Having obtained the licence to drive heavy vehicles, issued by the Commissioner General, Department of Motor Traffic and a minimum of three (03) years experience in driving after obtaining the driving licence

AND

Completion of minimum five(05) years satisfactory service in a post in the category of primary Unskilled (PLI)

Monthly Salary Scale : PL 3 - Management Services Circular No. 02/2016
Rs. 26,290 - 10 x 270 - 10 x 300 - 10 x 330 - 12,350 - 39,490

Age : Age should not be less than 18 years and not more than 45 years. The upper age limit will not apply to internal candidates.

General :

- Every applicant,
 - Should be a citizen of Sri Lanka
 - Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.
 - Should be of excellent moral character.
- The above post is permanent subject to three years' probation period.
- In addition to the above mentioned salary scales, the government approved allowances also will be paid. This institute will contribute 15% to the EPF and 3% to ETF of the salary.

Method of Selection : Short-listed candidates will be selected by an interview.

How to apply : Application with complete Bio-data and copies of the certificates and employment experience together with the names and addresses of two non-related referees should be sent under registered cover to the following address on or before **18th September 2020. Incomplete and late applications will be rejected.**

Applicants who are employed in the public sector should forward their applications through the Heads of their respective institutions/organizations. The post applied for should be written clearly on top left-hand corner of the envelope. Those who responded to our previous advertisement, need to reapply as per this advertisement.

Director/CEO
Sri Lanka Institute of Local Governance

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