

VACANCY

PRODUCTION EXECUTIVE

The Associated Newspapers of Ceylon Limited (ANCL), widely known as Lake House, is the home and heart of print media in Sri Lanka, invites experienced, young, energetic candidates who are able to work as team players.

Qualifications & Requirements :

- A degree from a recognized university or Diploma in Printing Technology from a recognized Institution
- Good knowledge in Adobe indesign, illustrator and Photoshop Packages
- Well conversant in English Language
- Should be willing to work long hours/shift basis
- Two years of experience in the relevant field will be a distinct advantage

Job Profile :

- Prepare monthly and weekly production plans and share them with stakeholders on time
- Prepare print templates on time
- Co-ordinate the completion of pages with Advertising/Editorial/Technical/Printing Departments
- Convert Indesign files to pdf format for checking technical errors
- On time submission to CTP
- On time quality check
- Archive digital ads and editorial pages
- Co-ordinate smooth running of production process

Age : Below 30 years

Salary : The selected candidates will be offered an attractive remuneration package

Please forward your completed Curriculum Vitae within seven days of this advertisement with names and contact details of two non-related referees to the under-mentioned address stating that position on the top left hand corner of the envelope or e-mail to the following e-mail address with the subject line "Post of Production Executive".



Head of Human Capital
The Associated Newspapers of Ceylon Limited
No.35, D.R. Wijewardene Mawatha, Colombo 10.
dgm.hc@lakehouse.lk