



SRI LANKA RED CROSS SOCIETY

*If you are proactive, highly motivated, results oriented and ready to embark on a challenging career
Come join us*

POST	QUALIFICATION & EXPERIENCE	COMPETENCIES REQUIRED
Branch Executive Officer 01 Position Based in Kegalle HRM 768 Attractive Remuneration, depending on the Qualifications, Experience & Competencies	<ul style="list-style-type: none">• A Degree in either Sociology, Business Management, Economics, Public Administration, Health & Care, Law, Engineering or related discipline from a recognized institution. with• 03 years' post-qualification experience in project administration or implementation. <p style="text-align: center;">OR</p> <ul style="list-style-type: none">• A Diploma in either Sociology, Social Work, Business Management, Economics, Public Administration, Health & Care, or related discipline. with• 05 years' post-qualification experience in project administration or implementation.	<ul style="list-style-type: none">• Demonstrated experience in administration, human resources, logistics and assets management.• Excellent conceptual & analytical skills in relation to community development.• Well-developed skills in project implementation and community mobilization.• Excellent public relations, leadership and interpersonal skills.• Well-developed language skills in oral and written Sinhala/ Tamil and English• Proficiency in MS Office Applications

Other Requirements

- Sound understanding of humanitarian, community and volunteer-based service interventions.
- Should be a quick learner with the ability to following SLRCS management guidelines and procedures.
- Should be a team player who is self-motivated with the ability of working under challenging circumstances.
- Abide by and work according to the Red Cross and Red Crescent Movement Fundamental Principles.

The SLRCS conducts its general administrative and operational affairs in English Language and the appointment will be on fixed term contract basis.

Only short-listed applicants will be called for interviews

Please email your application to: jobs@redcross.lk OR post to Director General, Sri Lanka Red Cross Society, No. 106, Dharmapala Mawatha, Colombo 07 on or before 20.08.2020 (HRM 768)