



We are on a Journey to bring  
prosperity to our Nation & its people.  
Do you like to be a part of it???

Regional Development Bank, as a premier development bank in Sri Lanka with a network of 276 branches islandwide and with over 3000 manpower strength, invites applications from dynamic and result-oriented individuals with relevant qualifications and experience for the following post.

## ASSISTANT MANAGER - LEGAL

### Key Responsibilities

- The designated Law Officer shall be well conversant with Corporate Law and be capable of preparing documents relating to all types of corporate Loans including project lending and syndicate lending.
- Undertaking drafting plaints, affidavits, petitions and filing cases at the Original Courts and appellate courts including the Supreme Court by supporting applications and conducting trials/ Inquiry whenever necessary.
- Carry out consultations with Senior Counsels, panel lawyers with regard to the matters referred by the management and assist and guide them when necessary.
- Carry out examination, preparation of title reports and documents, and all other legal documentation specially the agreements relating to procurement.
- Compiling and maintaining a database of cases and panel lawyers of the bank and updating
- Assist the Chief Legal Officer in preparation/ execution/enforcement of agreements and all other legal and banking matters.

### Key Requirements

- Be an Attorney-at-Law and Notary Public, preferably with LLB degree (Any post graduate qualification in related field or professional examination in banking/finance will be added advantage).

#### And with

Overall 2 years' experience in Civil Law Court practice and conveyance practice in a Public or Private Financial Sector/ Legal Institution

Preference will be given to those candidates with a wider experience in Civil Law Court Practice, experience on legal aspects relating to Project Lending, Syndicate Lending, Development Banking and other Banking and Financial matters.

- Be computer literate.
- The selected candidate should have a notarial license in both Languages (Sinhala and English)
- Age Below 40 years
- The appointment will be made on Contract basis initially for a period of 02 years.

### METHOD OF SELECTION

Shortlisted applicants based on the stipulated qualifications and experience will be called for an interview.

### REMUNERATION

An attractive negotiable remuneration package will be on offer to the right candidate.

### HOW TO APPLY

Please forward your complete Curriculum Vitae **via e-mail** indicating the Academic and Professional Qualifications and working experience, within 07 days of this advertisement, stating contact details of two non related Referees, to [careers@rdb.lk](mailto:careers@rdb.lk) indicating the position applied for in the "Subject" line. Information forwarded by you shall be treated in strict confidence. All the certificates in respect of Academic and Professional Qualifications and working experience would be checked at the interview.

Deputy General Manager  
Human Resources Development and Administration  
Regional Development Bank