



Smallholder Agribusiness Partnerships Programme (SAPP)



Ministry of Mahaweli, Agriculture, Irrigation & Rural Development

VACANCIES Programme Management Unit (PMU)

Smallholder Agribusiness Partnerships (SAPP) Programme is a project implemented under the Ministry of Mahaweli, Agriculture, Irrigation & Rural Development jointly funded by the Government of Sri Lanka (GOSL) and the International Fund for Agricultural Development (IFAD) with programme cost of US\$ 105 Million. SAPP is designed to contribute to Sri Lanka's smallholders' poverty reduction and competitiveness. It mainly focuses on the development of 4P (Public, Private, Producer Partnerships) value chain projects in collaboration with private sector promoter companies and farmers/Farmer Organizations to develop production and marketing system with commercial orientation while increasing the income of rural communities for sustainable rural development. The programme is implemented islandwide.

The applications are invited from the citizens of Sri Lanka with the below mentioned qualifications to fill the following positions of the Programme Management Unit of the Programme.

Deputy Manager - Value Chain Implementation -1 Post (PS 4)

Summary of Responsibilities:

He/she is responsible for attending project development process and to managing implementing operations of 4Ps sub projects, liaising with all partners and stakeholders including farmers and FPOs, government, banks, companies, insurance providers etc. and carry out follow-up activities to ensure that 4Ps resources are utilized meaningfully to achieve the objectives of the program. He/she is responsible for continuous monitoring and evaluation of implementation process and propose strategic interventions to be attended with no delay and develop guidelines appropriately and manage subordinate staff. Ensure that the 4P project Promoters and other service providers are in compliance with agreement terms and conditions during the project period.

Qualifications and Experience:

a) A Bachelor's degree preferably in the field of Agriculture, Agric. Economics, Agri-Business Management or in any closely relevant field which is recognized by the University Grants Commission and at least 8 years post qualifying experience in the relevant field at managerial capacity

OR

An Officer of the Government All Island Services Class III or above or similar status in the relevant field with at least 9 years' experience in class III post.

b) Postgraduate qualifications in the relevant field with extensive field experience will be an added advantage.

Note: Working experience in a donor funded project is desirable.

MIS (ICT) Officer - 1 Post (PS 5)

The MIS (ICT) Officer has to work closely with all the divisions of the Programme as well as with the external stakeholders to manage PMU MIS system and to support program operations and would contribute immensely towards monitoring and evaluation of the project to meet the expectations of IFAD and GoSL.

Qualifications, Experience and Skills:

1. A Bachelor's degree in ICT/Mathematics/Statistics which is recognized by the University Grants Commission.
2. At least 02 years' experience in managing MIS systems
3. Experience in analyse field data and generating reports
4. The individuals have knowledge on network and systems and infrastructure support, data handling and security.
5. Must possess excellent supervisory skills and must be able to communicate with management and stakeholders relating to the data entering, handling and information dissemination. Strong problem - solving and analytical skills are preferred.
6. Preference will be given to candidates who have broad experience in agriculture partnership projects, data management and handling and report generation in foreign funded projects.

Programme Officer - 1 Post (PS 6)

Summary of Responsibilities:

The Programme Officer (M&E) would be providing support in monitoring & evaluating and knowledge Management functions of the Programme. The officer would be responsible for overall M&E and learning needs of the Programme and will come up with findings based on real data to show Performance of the sub Projects and MF activities. The officer would also help in strengthening programme M&E functions based on his/her experiences. The officer would engage in assigned M&E tasks and come up with findings in enhancing flow of information and management. The officer would play a role in promoting of key learning for the improvement of the programme and for wider Communication/dissemination of the knowledge gained.

Qualifications

a) A Bachelor's Degree in the Agriculture with mass communication, statistics, economics, project management, development studies or a relevant field which is recognized by the University Grants Commission

Or

A qualification recognized by the University Grants Commission as an equivalent qualification to the Degree in the relevant fields above

Or

An associate Membership / A Similar Professional qualification obtained from a recognized Professional institution in the relevant fields of above

Experience

- b) At least 03 years post qualifying experience in relevant field.
- c) Extensive field experience in a donor funded projects would be desirable.

Information Communication Technology Assistant

The ICT Assistant would be responsible for providing key ICT support for Programme Officers and stakeholders. S/he would involve in Database maintenance, website maintenance and designing of programme promotional materials.

Qualifications:

I. Diploma or higher degree in Information Technology from a recognized Institution with minimum of 02 years post qualifying IT based experience.

OR

Certificate of Proficiency not below than the NVQ Level 7 in Information Communication Technology with minimum of five years post qualifying IT based experience in a reputed establishment.

II. University degree (Bachelor's Degree) in Computer Science, Information Technology, Information Management would be an asset.

III. Hands-on experience on Graphic designing applications, "Photoshop" "In-design" "CorelDraw" Web designing etc. and ability to maintain Database Management Systems (DBMS), Monitoring and Information Systems (MIS) and LAN/NAN will be added qualification.

Experience:

2 to 3 years experience in networking and communication, MIS Helpdesk is required. Experience in working in with secured information system is preferable.

GENERAL CONDITIONS APPLICABLE FOR THE ABOVE MENTIONED POSITION

Age Limit: Below 64 years by the closing date of application.

Salary Scale: Based on the Management Service Circular No. 01/2019 of the Treasury

Location: Programme Management Unit (PMU) is in Rajagiriya. However, extensive traveling to project locations is involved.

Languages: Excellent written and verbal communication skills in English /Sinhala. Working knowledge of another official language is desirable.

Proficiency in other Languages:

Proficiency in written and spoken English language is a must with sound knowledge in Microsoft office packages. Proficiency in Tamil Language will be an added advantage.

Appointment: All appointments are made on contract basis in accordance with the Management Services Circular No. 01/2016, renewable annually based on the performance and will be subjected to 06 months probationary period.

Other terms : The employee will be a member of the Employees' Provident Fund and Employee Trust Fund and contributions would be made to the said schemes by the Employer and Employee in accordance with the relevant Acts.

METHOD OF SELECTION:

Only short-listed applicants based on the highest qualifications and experience, will be called for an interview and selection will be based on the performance at the interview.

Applications giving all particulars of qualifications, experience and other relevant information with two non-related referees should be sent under registered cover with the name of the post as appearing in the advertisement written on the top left-hand corner of the envelope to the Programme Director, Smallholder Agribusiness Partnerships Programme, No. 288, 5th Floor ,DPJ Tower, Sri Jayawardanapura Mawatha, Rajagiriya or by an e-mail (info@sapp.lk) within 14 days of this Advertisement date.

Applicants employed in Govt. Departments, State Corporations, Boards and Authorities should send their applications through the Heads of their respective organizations.

**Programme Director ,
Smallholder Agribusiness Partnerships Programme (SAPP)
No. 288, 5th Floor, DPJ Tower,
Sri Jayawardanapura Mawatha,
Rajagiriya.**