



THE OPEN UNIVERSITY OF SRI LANKA

DIRECTOR/PUBLIC RELATIONS

Applications will be received by me up to 24.07.2020 from suitably qualified persons for the above Post. Applications should be made in the prescribed form obtainable from the Open University.

QUALIFICATIONS

- (i) A degree with a First or Second Class Honours of a recognized University. OR
Such Professional qualifications as may be approved by the University Grants Commission upon the recommendation of the Open University of Sri Lanka.
- (ii) 07 years experience preferably in the area of Public Relations or Managerial /Administrative of which 03 years should be at a senior level.

SALARY SCALE : U-EX 2(II) - Rs. 66180-8x1335;8x1630-89900 p.m.

AGE : Not more than 45 years

NOTE :

- (i) The candidates for the post should have a proven track record in communication skills, public relations and journalists skills. Proficiency in two or three languages would be advantageous.
- (ii) Those who are over the stipulated age limit may be considered for appointment on a contract basis subject to Government rules and regulations governing contract appointment.

BENEFITS

All permanent appointees will become contributors to the Universities Provident Fund, contributing 10% of their monthly earnings and the University contributing an amount equivalent to 7%. In addition, they will become contributors to the Employees Trust Fund and the University Pension Scheme under which the University will contribute 3% and 8% of the monthly earnings of the employee respectively. Appointees will also be entitled to receive other allowances which are applicable to the post.

HOW TO APPLY

Application forms can be obtained from the Senior Assistant Registrar / Establishments, The Open University of Sri Lanka, Nawala, Nugegoda either by sending a self addressed stamped envelope 23X10 cm size to reach the University on or before 17.07.2020 or by personally calling over at the Office of the Senior Assistant Registrar/ Establishments. Applications can also be downloaded from University Web Site.

Applicants from Higher Educational Institutions, Government Departments and Government Corporations should apply through the Heads of their Institutions. Applications which do not conform to the requirements, applications received after the closing date and incomplete applications will be rejected. Please attach certified copies of relevant certificates to prove qualifications and experience.

Duly filled applications should be sent under registered cover to reach the Senior Assistant Registrar / Establishments, The Open University of Sri Lanka, Nawala, Nugegoda on or before 24.07.2020. The Post applied for should be indicated on the top left hand corner of the envelope. The University reserves the right to shortlist the candidates.

Registrar
The Open University of Sri Lanka,
Nawala, Nugegoda.
05.07.2020