

# NATIONAL DANGEROUS DRUGS CONTROL BOARD

## VACANCIES

Applications are invited from citizens of Sri Lanka to fill the following vacancies in the National Dangerous Drugs Control Board.

### 01. Position — Assistant Counselor

Service Category — Enforcement/ Operational/ Extension

No. of Vacancies - 09

#### 01.1 Qualifications

##### 01.1.1 External Candidates

A Bachelor's Degree in Sociology/ Psychology/ Criminology/ Social Work which is recognized by the University Grants Commission.

And

A Diploma, not less than 01 year in the relevant field to the Post.

##### 01.1.2 Internal Candidates

1. Having obtained the qualifications required by the external candidates above.

Or

2. Completion of minimum five (05) years satisfactory service of National Dangerous Drugs Control Board in a post of the "Management Assistant — Technical" Grade II in the subject area relevant to the post.

01.2 Salary Code - MA 5 - 2

01.2 Salary Scale - Rs. (36,850 - 10 x 755 — 15 x 930 — 5 x 1,135 - Rs. 64,025/-)

(In addition to the above salary Government approved other allowances will be paid)

01.3. Age — Should not be less than 22 years and not more than 45 years. The Upper age limit will not apply for Internal Candidates

### 02. Position - Counseling Assistant

Service Category - Management Assistant - Technical

No. of Vacancies - 22

#### 02.1 Qualifications

##### 02.1.1 External Candidates

Having obtained a Diploma certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 5, issued by a Technical/ Vocational Training Institute accepted by the Tertiary and Vocational Education Commission in the relevant field.

Or

Passed G.C.E (A/L) Examination with minimum of three passes (except General exam)

With

Having obtained a Diploma Certificate of proficiency not less than one year from a vocational Training Institute accepted by the Tertiary and Vocational Education Commission in the field of Counseling/ Social sciences/ Criminology/ Psychology and Social work.

##### 02.1.2 Internal Candidates

Having obtained the qualifications required by the external candidates above

02.2 Salary Code - MA 2 - 1

02.3 Salary Scale - Rs. 30,310-10x300-7x350--4x495--20x660-50,940/-

(In addition to the above salary Government approved other allowances will be paid)

02.4 Age — Should not be less than 18 years and not more than 45 years. The Upper age limit will not apply for Internal Candidates

#### Other :

Applicants should be able to carry out the duties entrusted to the post efficiently and should be able to work in any part of the Island and should have a perfect physical and mental fitness as well as an excellent character.

**Qualifications must be fulfilled in every way on the closing date on which applications are received.**

#### Language of reference to the above post

Applications should be referred in English Language.

#### Recruitment Procedure

Will be recruited on the results of a written competitive examination and / or a structured interview decided by the recruitment authority

#### Nature of Appointment

This is a permanent post and entitlement to Employees Provident Fund and Employees Trust Fund.

#### Application fee

Application Fee Rs.500/- shall be paid by any post office all over the island by a money order to be addressed to "Chairman, National Dangerous Drugs Control Board", Money order receipt should be attached to the application.

Application forms should be sent to the **Chairman, National Dangerous Drugs Control Board, No. 383, Kotte Road, Rajagiriya** on or before **30.06.2020** under registered Post. Specimen application forms can be downloaded from NDDCB web site: ([www.nddcb.gov.lk](http://www.nddcb.gov.lk)). Your application must be prepared in "A4" paper using both-sides and with copies of certificates attached. State the post applied on the left hand top corner of the envelope. Applicants who are employed in Government/ Corporations/ Statutory Boards should apply their applications through relevant Heads of Institutions/ Departments.

**Incomplete Applications / Applications without money order receipt and delayed applications will be rejected.**

**The decision of the National Dangerous Drugs Control Board will be final.**

CHAIRMAN

NATIONAL DANGEROUS DRUGS CONTROL BOARD

NO. 383, KOTTE ROAD,

RAJAGIRIYA.