

Post of Women Police Constable

APPLICATIONS are invited from the Sri Lankan citizens to fill the vacancies in the following provinces for the Post of Recruit Woman Police Constable in Sri Lanka Police.

Province	No. of Vacancies	Province	No. of Vacancies
Northern Province	400	Central Province	217
Southern Province	201	Uva Province	139
Eastern Province	124	Wayamba Province	217
North Central Province	170	Western Province	309
Sabaragamuwa Province	170		

2. Application forms duly perfected in accordance with the specimen form given below should be sent to Director/ Recruitment, Recruiting Office, No. 375, Sri Sambuddathwa Jayanthi Mawatha, Colombo 06. The application should be sent by the registered post to the above mentioned address to reach on or before 24.03.2020 and the applied post should be marked in the top left hand corner of the envelope enclosing the application. Delayed applications will be rejected and no applications will be issued by the Sri Lanka Police.

3. Salary Scale.- Rs. 354,480 - 7 x 3,600 - 27 x 4,440 - Rs. 499,560.

As per the Public Administration Circular 3-2016, the above mentioned salary scale will be effect.

Further, these officers are entitled for the allowances granted in accordance with the IG Police Circular No. 2416/2013, dated 07.01.2013. In addition to the above salary scale, they will be paid following allowances :

	Rs. cts.
(a) Cost of living allowance	7,800.00
(b) As per the PA Cir. 03/2016, it is granted 40% of the allowance for the relevant rank	11,816.00
(c) Interim Allowance	2,500.00
(d) Arduous duty allowance	2,000.00
(e) Uniform cleaning allowance	250.00
(f) Combined allowance	Rs. 10,500.00
	(Maximum areas where special incentives allowance are paid)
(g) Combined allowance	Rs. 9,800.00
	(Maximum areas where special incentives allowance are not paid)

In addition to the above said allowances :

- (a) Free transport facilities.
- (b) Free medical facilities to officers (Financial assistance can be obtained for medical treatment even in a foreign country.).
- (c) All uniforms will be provided free of charge.
- (d) Facilities to improve skill and talents in sports.
- (e) Travelling expenses are provided to undertake duties and money will be granted as rewards for outstanding and arduous duties.

04. Basic Qualifications :

(a) Age Limit.- The age should be between 18 and 30 years as at closing date of the applications as per the Gazette Notification.

(b) Educational Qualifications :

Should have passed 06 subjects including Mathematics and Medium Language in not more than two attempts at the G. C. E. (O/L) Examination. Applicants who are qualified within two attempts should have passed at least 05 subjects (including both Mathematics and Medium Language or at least one, at the first attempt).

Note 01.- According to the classification of subjects of the Department of Examinations, in calculating the number of subjects passed at G. C. E. (O/L) both passes in science subjects number 41, 44 will be treated as one subject and both passes in Mathematics number 42 and 45 will be treated as one subject.

Note 02.- Failure in the technical subjects at written test of G. C. E. (O/L) Examination will be considered as failure in the same subject although a pass has been obtained for the same subject in the practical test.

Note 03.- Since optional subject of Tamil, English and Sinhala have not been included in the stream of G. C. E. (O/L), passes in any of these subjects will not be computed as a pass in the G. C. E. (O/L) Examination.

(c) Physical Requirements :

\* Height 05 feet 02 inches (minimum).

Note.- 1. However, if applicants who have fulfilled the other qualifications have a of 05 feet or above they may also be considered to be recruited based on the existing vacancies by the Inspector General of Police.

Note.- 2. Applicants who are slightly short of the physical requirements, but fulfill the

other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided they have skills in sports or have achieved best performance in sports at National level or they have earned reputation for Sri Lanka by participating in an international competition.

(d) Visual Requirement.- Vision should not be less than 6/12 in each eye. If the vision is 6/6 in one eye and 6/18 in the other eye, will be also accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible for being selected for the service.

(e) Other Qualifications.- Applicants should be unmarried (Divorcees will be considered as unsuitable).

5. Method of Recruitment.- Selected applicants will have to pass in the Basic Qualification Test conducted by the Sri Lanka Police. Only those who have passed this test can participate in the physical fitness test and should pass that test.

\* Physical Fitness Test :

1,000 meters running - 03 minutes 14 seconds

\* Those who are successful in the physical fitness or endurance test will be called for final interview. Only those who score 40% or more will be called for the written test.

The written test consists of two question papers.

- \* An essay paper not less than 500 words - 45 minutes.
- \* General knowledge and intelligence test paper - 1 hour.

06. Medical Examination.- Applicant must pass the medical test before obtaining his appointment. Medical test is an only one part of the recruitment process. Selection will be made among the applicants who pass the medical test as per the number of existing vacancies and the position in the list pertaining to the merits and skill. Those who fail the medical test will be rejected. Medical examination will be done at once. This exam will be conducted under the supervision of Chief Medical Officer, Police Hospital and he will submit the report according to the Health form 169.

(b) The recruited officers will be required to comply with any rules already made or may hereinafter be made to give effect to the official language policy;

(c) They will be subjected to comply with the relevant provisions of the Establishment Code Volume I and II, Financial Regulations, Police Orders, and any other orders that may be issued by the Inspector General of Police or by the Government from time to time;

(d) Prior to their confirmation, every officer will be required to pass the prescribed Examinations conducted by the Sri Lanka Police. Those who fail to pass the prescribed examinations or found to be unfit for Police duties will be liable for removal from the Police Service ;

(e) Permission will not be granted to marry prior to being confirmed in the said rank without the permission of the Inspector General of Police. However in terms of P.G. II No. 41 dated 28.02.1973 and I. G.'s Circular No. 1952/2006 of 19.10.2006 and circular (amended) dated 09.08.2007, it is possible to marry showing special reasons and with the permission of Inspector General of Police ;

(f) Applicants on being appointed and after the training should serve a recruit period of 03 years in the Sri Lanka Police and if they wish to resign from the service before their recruit is over, they should sign a consent agreement of consent to the effect that they are willing to pay at the time of tendering their resignation any amount which was incurred on the training and uniforms etc., together with any other prescribed payments. Director of Police Training College will decide it having calculated dues from the applicants. The acceptance of resignation should conform to the Section 4, Chapter V of Volume I of the Establishments Code, 1985 ;

(g) Immediately after Recruit Women Police Constables have commenced their training at the Police Training College, they should subscribe affirmation/oath to the effect that they comply with the Police code of conduct in terms of the I. G. P.'s Circular, No. 1693/2003 ;

(h) Immediately after Recruit Women Police Constables have commencement their training at the Police College, they should subscribe the Oath of allegiance to the public service in terms of the I.G.P.'s Circular, No. 1804/2004 ;

07. Background Inquiries :

(a) Applicant's close relations and friends will be inquired, on the conduct of the applicant. Applicants with bad conduct will not be recruited ;

(b) Providing false information or conceal information will make the applicant ineligible. If the false information is elicited after the appointment, the applicants will be dismissed from the service.

08. Training.- The applicants who will be recruited shall be mostly directed to the Police Training Colleges situated within the same area of their respective native places and subsequent to the training, measured will be taken to attach them based on the existing vacancies and service requirements.

09. Implementation of Official Language Policy :

\* As per the Public Administration Circular No. 07/2007 dated 28.04.2007 issued by the Ministry of Public Administration and Home Affairs, all officers recruited to the Public/Provincial Service with effect from 01.07.2007 should acquire proficiency in the other official language within a period of 05 years in addition to the official language through which they entered to the service.

\* Officers recruited below the rank of an Assistant Superintendent of Police from 01.07.2007 should pass the language test of secondary level conducted by the Official Language Department.

\* The salary increments of those who fail to pass the second official language within 5 years from the date of appointment will be deferred until a pass is obtained. .

10. Terms of Engagement.- This post is permanent and pensionable. You are liable to contribute to the Widows'/ Widowers' and Orphans' Pension Scheme.

11. Conditions of Service :

(a) This appointment is subject to a three years recruit period ;

12. (a) Attention is invited to the general conditions applicable to appointments to the posts in the Public Service published in the Section (11A) of the Part I of this Gazette ;

(b) Enlistment will be made in terms of Public Administration Circular, No. 15/90 dated 10.03.1990.

13. Applicants should annex copies of the following documents to their application (originals documents must not be forwarded) :

- (i) Birth Certificate ;
- (ii) Two recent testimonials of character (obtained from persons who are not related) ;
- (iii) Certificates substantiating of educational qualifications ;
- (iv) Certificates substantiating of outstanding sports or other extra curricular activities ;
- (v) A photo copy of the certificates of services (if available) ;
- (vi) A photostat of the Identity Card.

14. (a) Applicants who are already in the Public Service must forward their applications through the Heads of their respective Institutions and they must be accompanied with a certificate stating that the officer can be released if selected. The applicants who are not adhere to the above, their applications will be rejected.

(b) Applicants must fill the required particulars in their own hand writing on a paper 11" x 8" in size and post them together with the copies of certificates called for to the address given in paragraph 2 and under no circumstances should applications be handed over personally to any officer in Sri Lanka Police.

15. Applications which do not conform to the requirements stipulated in this notification will be rejected and such applicants will not be notified.

Note.- The applicant who have forwarded their applications according to the notification published in the Section (IIa) of Part I of the Gazette of the Democratic Socialist Republic of Sri Lanka dated 24.01.2020 bearing No. 2160 are not required to forward their applications again.

Note.- No travelling or other expenses will be paid to by the Sri Lanka Police to applicants who are summoned for the test and interview.

C. D. WICKRAMARATNE,  
Acting Inspector General of Police.

For office use  
Size 2" x 2 1/2"

SRI LANKA POLICE

POST OF RECRUIT WOMEN POLICE CONSTABLE

SPECIMEN APPLICATION FORM

01. (a) Name in full (in block letters) : \_\_\_\_\_  
(As stated in the applicant's Birth Certificate)

(b) Name with initials : \_\_\_\_\_.

(c) Post applied for : \_\_\_\_\_.

02. National Identity Card No. : \_\_\_\_\_.  
(Copy of the NIC should be attached)

03. Father's name in full : \_\_\_\_\_.

04. Place of birth of the applicant : \_\_\_\_\_.  
Divisional Secretariat to which the place of birth belongs : \_\_\_\_\_.  
Province : \_\_\_\_\_.

05. (a) Present address : \_\_\_\_\_.  
(b) Police Station to which the present address belongs : \_\_\_\_\_.

(c) Permanent Address : \_\_\_\_\_.

(d) Police Station to which the permanent address belongs : \_\_\_\_\_.

(e) Mailing Address : \_\_\_\_\_.

(f) Grama Niladari's Division to which permanent address belongs : \_\_\_\_\_.  
Divisional Secretariat : \_\_\_\_\_.

(g) Telephone No. (Residence) : \_\_\_\_\_.  
Mobile No. : \_\_\_\_\_.

06. (a) Nationality : \_\_\_\_\_.

(b) Whether you are a Sri Lankan citizen by birth or registration : \_\_\_\_\_.  
(If by registration attach a copy of that certificate)

(c) If you are a citizen by birth state the place of birth : -

(i) Applicant : \_\_\_\_\_.

(ii) Applicant's father : \_\_\_\_\_.

(iii) Applicant's paternal grandfather : \_\_\_\_\_.

(iv) Applicant's paternal great grandfather : \_\_\_\_\_.

07. Date of Birth : \_\_\_\_\_.  
(Copy of the birth certificate should be attached)

Age : \_\_\_\_\_.  
(As at the closing date of applications as per the Gazette Notification) ;

Years : \_\_\_\_\_, Months : \_\_\_\_\_, Days : \_\_\_\_\_.

08. Height : Feet : \_\_\_\_\_, Inches : \_\_\_\_\_.

09. Educational qualifications (mention the examinations passed and the copies of the certificates should be attached) : \_\_\_\_\_.

10. Additional qualifications (Copies of the certificates should be attached) : \_\_\_\_\_.

11. Civil status : \_\_\_\_\_.

12. (i) Present employment : \_\_\_\_\_.  
(ii) Are you a member of any armed force ? : \_\_\_\_\_.

13. Do you have special skills and/or qualifications ? : \_\_\_\_\_.

14. Give names and addresses of two non-related referees to inquire about the applicant :

(i) \_\_\_\_\_.

(ii) \_\_\_\_\_.

15. Have you served in the Sri Lanka Police Service before ?  
If so, what are the reasons for leaving the service ? give details : \_\_\_\_\_.