



MINISTRY OF DEVELOPMENT STRATEGIES AND INTERNATIONAL TRADE
TRADE AND PRODUCTIVITY COMMISSION SECRETARIAT

VACANCIES

The Government introduced 'Trade Adjustment Program (TAP)' to improve the competitiveness of firms and workers to mitigate any adverse impact to the process of trade liberalization. The Trade and Productivity Commission (TPC) will be established as an independent body to administer TAP and to recommend trade adjustments to be offered to industries and workers. Trade and Productivity Commission Secretariat (TPC Secretariat) is established to perform the technical work of the TPC and produce policy recommendations to the Governing Board of the TPC.

Applications are invited from qualified and experienced citizens of Sri Lanka to fill following positions in the TPC Secretariat.

| Post | No. | Required Competencies | Required Qualifications |
|--|-----|--|--|
| LEVEL PS-2 AS PER THE MANAGEMENT CIRCULAR 01/2019 | | | |
| Chief Executive Officer | 01 | <ul style="list-style-type: none"> Knowledgeable in trade in economics and have solid management skills of everything an organization requires: People, areas, units, processes and operations. Experience in government policy/administration and management, plus knowledge about industry and trade | (1 or 2 below) 1. A successfully completed Master's Degree in the relevant field/s [Business Management/ Business Financial/ Engineering/ Science/ Public Policy or Economics (Ph.D. is preferable)], which is recognized by the University Grants Commission or A qualification recognized by the University Grants Commission as an equivalent qualification to the Master's degree in the above relevant field/s or An Associate membership/ A similar professional qualification obtained from a recognized professional institution in the above relevant field/s with At least 15 years post qualifying experience at Managerial Level out of which 07 years should be in the Senior Managerial Level. 2. An officer of the Government All Island Services or a similar status in the relevant field/s with At least 16 years of experience |
| LEVEL PS-4 AS PER THE MANAGEMENT CIRCULAR 01/2019 | | | |
| Technical Manager | 01 | <ul style="list-style-type: none"> Expertise in local economy: Basic Inputs and Raw Materials, Intermediate Goods and Inputs and Final Goods Experience in the field/s of trade and/or industry economics | (1 or 2 below) 1. A successfully completed Master's Degree in the relevant field/s, (Industrial Engineering/ Data Scientists/ Accounts or Economics) which is recognized by the University Grants Commission or A qualification recognized by the University Grants Commission as an equivalent qualification to the Master's degree in the above relevant field/s or An Associate membership/ A similar professional qualification obtained from a recognized professional institution in the above relevant field/s with At least 09 years post qualifying experience in the relevant field/s 2. An officer of the Government All Island Services in the relevant field/s with At least 09 years of experience |
| LEVEL PS-4 AS PER THE MANAGEMENT CIRCULAR 01/2019 | | | |
| Policy Manager | 01 | <ul style="list-style-type: none"> Knowledgeable on Sri Lankan international trade and labour policy, WTO regulations and government procedures: Trade protection tools (ideally, trade remedy processes), policy approval, implementation and public administration | (1 or 2 below) 1. A successfully completed Master's Degree in the relevant field/s, (Public Policy/ Business Management/ Business Financial/ Engineering/ Science or Economics) which is recognized by the University Grants Commission or A qualification recognized by the University Grants Commission or an equivalent qualification to the Master's degree in the above relevant field/s or An Associate membership/ A similar professional qualification obtained from a recognized professional institution in the above relevant field/s with At least 09 years post qualifying experience in the above relevant field/s. 2. An officer of the Government All Island Services in the relevant field/s with At least 09 years of experience |

| Post | No. | Required Competencies | Required Qualifications |
|--|-----|---|--|
| LEVEL PS-5 AS PER THE MANAGEMENT CIRCULAR 01/2019 | | | |
| Data Analyst | 01 | <ul style="list-style-type: none"> Knowledgeable in data collection techniques and data analysis, as well as systems | Age should not be more than 50 years A Bachelor's Degree in the relevant field/s (Computer Science/ IT or Statistics), which is recognized by the University Grants Commission or A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the above relevant field/s or An Associate membership/ A similar professional qualification obtained from a recognized professional institution in the above relevant field/s or Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7 issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field/s And At least 06 years of experience in the required area of specialization |
| Business Analyst | 01 | <ul style="list-style-type: none"> Expertise in local economy: Basic Inputs and Raw Materials, Intermediate Goods and Inputs and Final Goods | Age should not be more than 50 years A Bachelor's Degree in the relevant field/s, (Industrial Engineering/ Economics/ Accounts/ or Statistics) which is recognized by the University Grants Commission or A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the above relevant field/s or An Associate membership/ A similar professional qualification obtained from a recognized professional institution in the above relevant field/s or Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7 issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field. And At least 06 years of experience in the required area of specialization |
| Policy Analyst | 01 | Knowledgeable in economic and policy analysis. Data tools is a plus Age should not be more than 50 years | Age should not be more than 50 years A Bachelor's Degree in the relevant field, (Industrial Engineering/ Policy Analysis/ Economics or Statistics) which is recognized by the University Grants Commission or A qualification recognized by the University Grants Commission or an equivalent qualification to the degree in the above relevant field/s or An Associate membership/ A similar professional qualification obtained from a recognized professional institution in the above relevant field/s or Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7 issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field And At least 06 years of experience in the required area of specialization |

Terms and Conditions:
 These appointments will be on contract basis. It will be renewed annually subject to the performance of the officer. Remuneration terms and conditions will be in terms of the Management Service Circular No. 01/2019. Working station will be in Colombo with field travelling within the country.

Applications:
 Applications are requested to be forwarded with the Curriculum Vita including educational, professional qualifications and experience along with the details of two non-related referees by registered post on or before 09th September 2019 to reach the address below.

Please indicate the post applied for on the top left-hand corner of the envelope. Applicants from the Government Sector should forward their applications through the Heads of Departments and are advised to send a copy in advance to ensure timely delivery of the applications. Short-listed applicants will be called for interviews.

Secretary
 Ministry of Development Strategies and International Trade
 Level 30, West Tower, World Trade Centre,
 Colombo 01