



## POST OF WORK SUPERVISOR – GRADE V

### ELIGIBILITY REQUIREMENTS:

- (1) Candidates should be citizens of Sri Lanka
- (2) Educational / Professional Qualifications:
  - National Certificate of Technology (Civil)
  - OR
  - Successful completion of the two year National Certificate course for Industrial Technicians (NCIT)
  - OR
  - Certificate course not below the N.V.Q. Level 5 conducted by a recognized Institute of Technological Training in the relevant field
- (3) Experience:
  - Three years post qualifying Supervisory Work experience in Government / reputed private institution related to building construction and maintenance work. Experience in supervision of Electrical, AC, Generator systems in Commercial Buildings would be an added advantage.
- (4) Age Limit:
  - Below 45 years

### TERMS OF EMPLOYMENT

This position will be on permanent basis subject to a probationary period of one year.

### REMUNERATION

Rs.35,070 – 42,670/-  
(380 x 20)

The initial monthly gross salary will be Rs.81,300/- approximately.

## POST OF CAD DRAUGHTSMAN – GRADE V

### ELIGIBILITY REQUIREMENTS:

- (1) Candidates should be citizens of Sri Lanka
- (2) Educational / Professional Qualifications:
  - National Certificate in Engineering Draughtsmanship from a Government Technical College
  - OR
  - Certificate course not below the N.V.Q. Level 5 conducted by a recognized Government Institute of Technological Training in the relevant field
- (3) Experience:
  - Five years experience in building draughtsmanship related to Autocad, Photoshop, CorelDRAW in Government or reputed private sector institution
- (4) Age Limit:
  - Below 45 years

### TERMS OF EMPLOYMENT

This position will be on permanent basis subject to a probationary period of one year.

### REMUNERATION

Rs.35,070 – 42,670/-  
(380 x 20)

The initial monthly gross salary will be Rs.81,300/- approximately.

## POST OF EXECUTIVE (COMPLIANCE) – GRADE III CLASS III

### ELIGIBILITY REQUIREMENTS:

- (1) Candidates should be citizens of Sri Lanka
- (2) Educational / Professional Qualifications:
  - Attorney-at-Law
  - OR
  - Bachelor of Laws (LLB) from a recognized University
  - Part qualification in Institute of Chartered Accountants of Sri Lanka (ICASL) / Chartered Institute of Management Accountants (CIMA) or equivalent professional qualification would be an added advantage
- (3) Experience:
  - A minimum of 2 years experience in compliance / legal functions at a Bank / recognized Financial Institution
- (4) Age Limit:
  - Below 45 years

### SPECIAL SKILLS

The ideal candidate should possess knowledge in treasury bonds / bills and primary dealer functions

### ROLES & RESPONSIBILITIES

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- Assist to provide an advisory service to the Management and staff in relation to regulatory, reputational and ethical matters
- Ensure that various policies and anti-money laundering policy together with Know Your Customer (KYC) regulations are adhered
- Conduct Compliance Reviews / Audits to ascertain the status of Compliance in respect of Laws
- Assess compliance with regulatory rules and internal compliance policies and procedures periodically and to prepare reports on the same
- Prepare reports to the Management on compliance reviews
- Follow-up on submission of Compliance Reports

### TERMS OF EMPLOYMENT

This position will be on permanent basis subject to a probationary period of one year.

### REMUNERATION

Rs.49,195 – 65,995/-  
(840 x 20)

The initial monthly gross salary will be Rs.99,000/- approximately.

## POST OF ASSISTANT DEALER - GRADE IV

This position is to research and analyze the market dynamics and trade actively in the Fixed Income Securities Market and Money Market. The job role shall also include assisting to develop and implement a comprehensive sales plan of excellent quality to canvass for potential clients while adhering to the risk policies and guidelines of the Bank.

### ELIGIBILITY REQUIREMENTS:

- (1) Candidates should be citizens of Sri Lanka
- (2) Educational / Professional Qualifications:
  - Dealing certificate offered by the Financial Market Association (Association Cambisite Internationale – ACI) or any other equivalent qualification
  - Part qualification in Chartered Financial Analyst Program (CFA) / Chartered Institute of Management Accountants (CIMA) or equivalent professional qualification shall be an added advantage
- (3) Work experience:
  - A minimum of one-year experience in fixed income dealing of a reputed Financial Institution / Primary Dealer
- (4) Age Limit:
  - Below 30 years

### SPECIAL SKILLS

- Should be able to work independently towards achieving challenging business targets
- Flair for marketing and trading in financial markets are requisite skills
- Ability to operate within and comply with the internal and external regulatory framework

### TERMS OF EMPLOYMENT

This position will be on permanent basis subject to a probationary period of one year.

### SALARY SCALE

Rs. 43,440 – 56,440/-  
(650 x 20)

The initial monthly gross salary will be Rs.92,000/- approximately.

The applicants selected for the above posts will enjoy fringe benefits of an annual bonus, medical assistance scheme, housing loan / other staff loans at concessionary rates of interest, superannuation scheme with both provident fund and ETF benefits and non-contributory pension scheme.

### SUBMISSION OF APPLICATIONS

Applicants must use our standard application form which is available in the National Savings Bank Website [www.nsb.lk](http://www.nsb.lk). Applications should be sent under Registered Cover to reach the undersigned on or before 15.04.2019. An applicant cannot use any other channel in forwarding the application.

Photocopies of the educational / professional & experience certificates should be attached together with the application. Applicants who fail to attach the relevant certificates will not be called for interviews.

Any form of canvassing will lead to immediate disqualification and the Bank reserves the right to call only the shortlisted candidates.

The post applied for should be stated on the top left hand corner of the envelope.

### Assistant General Manager (HRD)

Training Division  
National Savings Bank  
Head Office  
Colombo 3.



100% Government Guaranteed

Call Centre: 0112 379 379  
Web - [www.nsb.lk](http://www.nsb.lk)