

**Recruitments for Vacant Positions - Yakkalamulla Pradeshiya Sabha**

APPLICATIONS are invited from suitably qualified permanent residents of the Southern Province for following vacant positions in Yakkalamulla Pradeshiya Sabha in Southern Provincial Public Service.

Designation	Number of Positions	Salary Scale	Service Category/Grade	Required Minimum Qualification
Work/Field Labourer	01	PL1-2016 Rs. 24,250- 10X 250 - 10 X 270- 10 X300-12 X330- Rs. 36,410	Primary Level Un- skilled (Departmental) Grade III	Passed Grade 08 (Year 09)

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Part IV (B) - GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA - 22.03.2019

467

Designation	Number of Positions	Salary Scale	Service Category/Grade	Required Minimum Qualification
Health Labourer	02	PL1-2016 Rs. 24,250- 10X 250 - 10 X 270- 10 X300-12 X330- Rs. 36,410	Primary Level Un- skilled (Departmental) Grade III	Passed Grade 08 (Year 09)
Library Assistant	01	PL1-2016 Rs. 24,250- 10X 250 - 10 X 270- 10 X300-12 X330- Rs. 36,410	Primary Level Un- skilled (Departmental) Grade III	Passed six (06) subjects of G.C.E.(0/L) examination with at least 2 credits in not more than two attempts

Basic salary relevant to the above mentioned Salary Scales will be paid 01.01.2020 onward and salaries will be paid as per the provisions under Schedule II of the Public Administration Circular Number 03/2016.

**02. Age Limit :**

- (i) Age of applicant should be not less than 18 years and not more than 40 years for the closing date of applications.
- (ii) Upper Age limit is not applicable for the applicants currently work in a permanent position of the public sector.

**03. General Qualifications :**

- (i) Applicant should be Sri Lankan citizens either by decent or by registration.
- (ii) Applicant should be permanent residents of the Southern Province at least 03 consecutive years immediately before the closing date of applications. Priority will be given for those who reside within the jurisdiction of the Yakkalamulla Pradeshiya Sabha.
- (iii) Applicant should be in moral character and should be in good health.
- (iv) Applicant should not have been convicted by any court under penal code.
- (v) All qualifications required should have been completed as at the closing date prescribed in the application.

**04. General Conditions :**

- (i) The power to amend or cancel this notice or change or delay recruitment after or during the period of calling applications is vested in Hon. Chairman of the Yakkalamulla Pradeshiya Sabha.
- (ii) Selected candidates should undergo government medical examination within 03 months of the recruitment. Appointment will be cancelled, if it is proved by the medical examination that the candidate is not physically and mentally fit for the appointed position.

**05. Conditions of Employment :**

- (i) This is a permanent and pensionable position. Pension scheme, pertaining to the above position is subject to State Policy Decisions to be taken by the state in due course. Contributions to the W and OP fund should be made.
- (ii) Selected candidates will be subjected a probationary period of three (03) years.
- (iii) In addition to the terms and conditions of the employment, you are abide by the rules and regulations of the Establishment Code and Financial Regulations of Sri Lanka, Departmental orders, Regulations and orders issued by the Southern Provincial Council and Southern Provincial Public Services Commission time to time.

**06. Recruitment Procedure.**— Suitably qualified applicants will be selected by a formal interview.

468

IV(අ) කොටස - ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ගැසට් පත්‍රය - 2019.03.22  
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**7. Marking Scheme for the Interview :**

	Main fields considered for marking	Maximum Mark	Minimum Mark for the Selection
1	Education Qualifications	30	50%
2	Other Qualifications (If applicable for Schedule II)	10	
3	Experience (If applicable for Schedule II)	10	
4	Resident of the jurisdiction of Pradeshiya Sabha (one point per one year)	45	
5	Skills displayed at the interview	05	
	Total	100	

**08. Method of Submission of Application.**— Duly completed applications should be submitted together with photocopies of certificates mentioned below. Original of certificates should be presented along with the National Identity Card in the interview.

- I. Birth Certificate,
- II. Educational Certificates,
- III. A copy of the voter register and the certificate issued recently by Grama Niladhari and counter-signed by Divisional Secretary confirming the residence,
- IV. Two testimonials, recently obtained,
- V. Certificates of work experience,
- VI. Police Certificate to prove that the applicant has not been convicted for a criminal offence or not undergo any such investigation,
- VII. Special attention will be given to those who are currently working as substitute, casual, temporary or contract basis in the Pradeshiya Sabha.

The applications must be self-prepared on both sides of A4 size paper, including qualifications mentioned in this notice and sent to "the Secretary, Pradeshiya Sabhawa, Yakkalamulla" by registered post on or before 12.04.2019. The post applied should be mentioned in the top left corner of the envelope the application is enclosed. Applicants those who currently serve in the public should forward their applications through the respective heads of the organization. One applicant can apply for all 03 posts, but applications for different posts should be forwarded separately. Applications, which has not been prepared according to given instructions, or incomplete applications will be rejected without prior notice.

U. G. PIYADASA,  
Chairman,  
Yakkalamulla Pradeshiya Sabhawa.

Yakkalamulla Pradeshiya Sabhawa,  
Yakkalamulla.  
28th day of February 2019.