

# PUBLIC SERVICES COMMISSION

## RECRUITMENT TO THE POST OF CHIEF EDITOR IN THE SINHALA DICTIONARY OFFICE (ON CONTRACT BASIS) OF THE DEPARTMENT OF CULTURAL AFFAIRS

01. Applications are invited for the recruitment to the Post of Chief Editor in the Sinhala Dictionary Office (on Contract Basis) of the Department of Cultural Affairs.
02. Duly filled applications should be sent by Registered Post to reach the Director of Cultural Affairs, Department of Cultural Affairs, 8th Floor, Sethsiripaya, Battaramulla on or before 05.04.2019. Applications received after this date will be rejected.
03. Applications should be prepared as per the specimen given at the end of this notice, in A4 size sheets (8.27 x 11.69).
04. The post applied for should be clearly indicated as "Chief Editor - Sinhala Dictionary Office" on the top left-hand corner of the envelope enclosing the application.
05. Educational and other qualifications should be indicated accurately in the application.
06. Terms of Engagement and Conditions :
  - Salary : A monthly allowance of Rs. 50,000 is paid.
  - This is a post created on contract basis and not entitled to obtain a permanent appointment or to privileges enjoyed by Permanent Officers. Recruitment is made for a period of one year on contract basis.
07. Qualifications :
  - 7.1 Educational Qualifications :
    01. Ph.D. Degree from a University recognized by the University Grants Commission.
  - 7.2 Professional Qualifications : Not applicable.
  - 7.3 Experience

01. (i) Should have completed a minimum of 10 years satisfactory service in the post of Senior Professor, Professor or Assistant Professor in a University recognized by the University Grants Commission or
  - (ii) Should have completed a minimum of 5 years continuous and satisfactory service in the post of Editor in an Office of Lexicography.
02. Proficiency in English, Pali and Sanskrit Languages. Ability to express ideas and the written knowledge will be tested at the Structured Interview.
- 7.4 Physical Qualifications :  
Every candidate should be physically and mentally fit to perform the duties in the post and to serve in any part of the island.
- 7.5 Other Qualifications :
  1. All the candidates should be citizens of Sri Lanka.
  2. Candidates should have an excellent character.
  3. Every candidate should have fulfilled all the requisite qualifications specified from 7.1 to 08 in every manner as at the date stipulated in the advertisement / gazette notification for recruitment to the post.
08. Age : Should be more than 60 years and not more than 72 years.
09. Method of Recruitment : Recruitment will be made through a structured interview. Qualifications will be tested at the Structured Interview.

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### Structured Interview

Key Fields of giving marks	Maximum Marks	Minimum Marks for Selection
Additional Educational Qualifications	10	Not Applicable
Experience	30	
Period of Service in an Office of Lexicography	10	
Knowledge on additional languages	15	
Knowledge on printing technology	15	
Academic Works published under the authorship	15	
Competency shown at the interview	05	
Total	100	

**Secretary,**  
**Ministry of Housing, Construction and Cultural Affairs**

Under the orders of  
**Public Services Commission**

### Specimen Application Form

#### Recruitment to the Post of Chief Editor in the Sinhala Dictionary Office (On Contract Basis) of the Department of Cultural Affairs

01. (a) Name with initials : .....
- (b) Names denoted by Initials : .....
02. Address : .....
03. Telephone : .....
04. National Identity Card No. : .....
05. Date of Birth : .....
06. Station of Service : .....
07. Postgraduate Qualifications :
  - I. University : .....
  - II. (a) Degree : .....
  - (b) Duration of the Degree Course : .....

- III. Subject Field : .....
  - IV. Effective Date of the Certificate : .....
  08. Experience :  
Institute : ..... Years : .....
  09. Knowledge on English, Pali and Sanskrit Languages.  
.....
- I ..... hereby  
certify that the particulars furnished by me above  
are correct. I am aware that I will be liable to take  
action against me if the particulars submitted by me  
are found incorrect.
- Date : .....
- Signature of the candidate : .....