



Airport & Aviation Services (Sri Lanka) Limited



We are looking for highly motivated individuals with right attitudes to fill the following vacancies

Posts of Assistant Airport Manager

- 1 Job Scope** : Under the direct supervision of Head of Airport Management, Deputy Head of Airport Management, Senior Airport Managers and Airport Managers carry out duties pertaining to the implementation of the activities related to operation, administration & discipline in the areas of Airside, Landside and Terminal at the Airport Management Division.
- 2 Key Responsibilities** :
 - To ensure a smooth movement of passengers, baggage and cargo by coordinating with other stakeholders.
 - Monitor and report to the superiors regarding the matters that require immediate actions in relation to the safety, adequacy & serviceability of the airport terminal facilities.
 - Ensure the aircraft operations by inspecting the airfield, for safety/serviceability of Runway/Taxiways/Apron and water drainage system.
 - Ensure a smooth flow of vehicular traffic and orderliness in the Landside Area in coordination with Police, Airport Security etc.
 - In the event of Aircraft emergency on Public Health Emergency initiate actions in accordance with Airport Emergency Plan or Public Health Emergency Plan.
 - To supervise the staff under direct purview for their presence, conduct and efficiency to ensure a satisfactory service to all airport users.
- 3 Qualifications** : Should possess a Degree from a University recognized by UGC.

- 4 Experience** : Should possess a minimum of four (04) years post qualifying Executive experience in operational functions in reputed Organizations.
 - You will be working in a 24-hour, highly demanding and challenging environment and you should ensure the safe and efficient operation of the Airport on a daily basis. This includes supporting staff and making sure that all staff is able to provide polite, prompt and correct information to passengers, know airport policies and procedures and that passengers, luggages and freight are moved through the airport in an efficient and timely manner. Scheduling appropriate number of staff, ensuring that all ticketing and security systems are in excellent working condition and trouble shooting any problems are highly sought after skills.
 - Experience in the air transport and / or the aviation, sector, ability to speak foreign languages and possessing a First or Second Class Honors Degree would be added advantages.
- 5 Age** : Should be below 35 years on the closing date for applications
- 6 Salary** : The salary will not be less than Rs.135,000/- per month in addition the selectee will received attractive fringe benefits.
- 7 Method of Selection** : By a written test and an interview

General

The selected candidates will be trained on the job for a period of one year and will have the opportunity to received further training in specialized areas.

The selected candidate will have to perform duties at any Airport in any part of the Island as and when necessary.

If you are interested and possess the relevant qualifications and experience, please send in your resume prepared according to the specimen application given in our Website www.airport.lk>**CORPORATE>REACH US>Careers** with copies of the relevant certificates to the following address on or before **March 29, 2019 only by Registered Post**. Please indicate the post applied for on the Top Left Hand Corner of the Envelope.

Please note that the applications without copies of the relevant certificates and forwarded in other modes and not in accordance with the specimen given on our Website will be rejected.

Please note that only the short listed candidates will be notified.

**CHAIRMAN
AIRPORT & AVIATION SERVICES (SRI LANKA) LIMITED
BANDARANAIKE INTERNATIONAL AIRPORT
KATUNAYAKE**